

**Financial Aid Contract for Consortium Agreements  
Off Campus/Study Abroad Opportunities**

Students, complete this form at least 2 months in advance of the term for which you will be studying off campus and return it to Detroit Mercy Law Financial Aid by mail (651 E. Jefferson Ave., Detroit, MI 48226), by email ([lawfinaid@udmercy.edu](mailto:lawfinaid@udmercy.edu)), or by fax (313-596-0280).

Student Name \_\_\_\_\_ ID # T0 \_\_\_\_\_

Current Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

Phone Numbers: Cell (\_\_\_\_\_) \_\_\_\_\_ Home/Work (\_\_\_\_\_) \_\_\_\_\_

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Host Institution\* \_\_\_\_\_

Name of Program \_\_\_\_\_ Anticipated Credit Hours \_\_\_\_\_

Will you be taking credits at Detroit Mercy Law concurrently?      Y      N      # of Credits \_\_\_\_\_

Dates of the Program \_\_\_\_\_ Off Campus Term \_\_\_\_\_

Host Institution Contact (name) \_\_\_\_\_

Phone Number \_\_\_\_\_ Email address \_\_\_\_\_

Please attach any printed information about your program off campus or provide a website:

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\* The Host Institution is the college, university or law school where you plan to study away from Detroit Mercy Law.

**Requirements to participate:**

- ☐ We must have written approval from the Associate Dean of Student Affairs at University of Detroit Mercy School of Law.
- ☐ We must have a completed consortium agreement on file with official signature(s) from authorizing staff at the host institution.
- ☐ We must have a current, complete FAFSA on file for the semester(s) for which you wish to participate.
- ☐ If you are participating in a consortium during summer term, we must have a Summer Financial Aid Application on file.
- ☐ You must be enrolled half time (6 credits hours in Fall or Winter, 3 credit hours in Summer) to qualify for financial aid for your off-campus study. You can combine credit hours from the host institution with credit hours from Detroit Mercy Law (e.g. online courses).
- ☐ You must meet Satisfactory Academic Progress (SAP) requirements to participate.

Financial aid will not be processed until all requirements listed above are satisfied.

**Requirements during participation:**

- ☐ All financial aid funds disbursed to you must be used for your educational purposes only. This includes tuition and fees at the host institution, books and supplies related to class(es) for which you are enrolled, your personal housing and board costs, direct transportation costs associated with getting to and from the host institution or study site, and personal costs associated with the time enrolled in the host institution.
- ☐ You must stay enrolled half time or more throughout the time of your study. If you withdraw from or drop any classes you must notify both your host institution and the Financial Aid at Detroit Mercy Law. Withdrawal from classes can affect Satisfactory Academic Progress (SAP) and make you ineligible for future financial aid.
- ☐ You must adhere to all policies of the host institution and the study site while participating in the off campus study opportunity.

**Requirements after participation:**

The Office of the Registrar at University of Detroit Mercy School of Law must receive final grades for every class enrolled in through an official transcript, by \_\_\_\_\_. Failure to provide an official transcript may result in a hold placed on your student account and the cancellation of any Financial Aid.

By my signature below, I am acknowledging the requirements listed above. Further, I understand that I will receive the funds for the costs at the host institution, for travel, and other associated expenses as part of a refund (a check or directly deposited as you have set up with Student Accounting). The awarding of financial aid for my off campus study opportunity will necessitate my acceptance of the new or revised award on TitanPass ([my.udmercy.edu](http://my.udmercy.edu)). I acknowledge that my aid may be cancelled in part or in full if I reduce my enrollment level, withdraw, am administratively withdrawn or do not meet Federal Satisfactory Academic Progress requirements at any point and that all funds paid to me may become immediately due and payable to the school and/or the federal loan program.

Signature of Student \_\_\_\_\_ Date \_\_\_\_\_