



Canadian & American Dual J.D. Program

Instructions for completing the I-20 Application and Financial Support Forms

The I-20 Application Form must be completed in full and signed. An incomplete application may delay the issuing of the I-20 and student visa.

- **Citizenship Information:** Please be sure to list **any and all** countries with which you hold citizenship and provide passport numbers. If you were not born in either the United States or Canada, you must include your Canadian Citizenship Number.
- **Passport Requirement:** All students in the Program must have a valid passport that will not expire within the next six months.
- **Residency Information:** You must indicate whether you will live in the United States or Canada while enrolled in the Program.
- All students **must** complete and sign the Student's Statement Financial Support Form.
- If someone else will be assisting you with paying your tuition for the Program, that person **must** complete and sign the Sponsor's Statement Financial Support Form.
- **What is a sponsor?** A sponsor is a family member, friend, and/or loved one, who will be assisting you with paying your tuition for the Program. Your sponsor will need to complete and sign the Sponsor's Statement Financial Support Form and provide documented proof that they will assist you financially with the Program. **The financial institution where you may be obtaining your student line of credit is NOT considered a sponsor.**
- **What should I send as documentation of financial support and can I email and/or send you an electronic copy of my documents?** While we realize that today's world is increasingly paperless, unfortunately, the U.S. Government requires that all financial documents submitted be original and/or certified by the issuing institution. We cannot accept email and/or electronic documents.

All documents must be sent by courier to:

The Office of the Canadian & American Dual JD Program
ATTN: Mary Mitchell
401 Sunset Avenue
Windsor, Ontario N9B 3P4

- **What documentation is considered acceptable financial documents?** U.S. Customs and Border Officials have indicated the following are deemed acceptable original financial documents:
 1. If a student presents an email statement from the bank, then an original letter should be attached signed by a bank official verifying that the student or sponsor banks at the issuing institution. A short statement stating that the student or sponsor is a customer and has been with their bank for 20 years will be deemed sufficient if submitted with emailed bank statements. An original bank statement for the student is required if funds have been transferred into their account. If parents are providing funds, then an original statement must be submitted for the parents as well.
 2. If the bank issues a letter with the accounts and specified balances listed, that will suffice in lieu of attached bank statements. The specific balances **must** be listed in this letter.
 3. If a student is presenting documents regarding a loan, then an original letter is required indicating that the loan has been approved.
 4. If a student is presenting documents regarding parent funds, such as an investment or retirement account, we need an original statement or a letter from their investment broker with accounts and balances listed.
 5. If the student has paid tuition in full, we need a receipt for that payment as well as a bank statement showing that living expenses will be covered.

- **Who may I contact if I have any questions about the I-20 form or documents?** You may contact Ms. Stephanie Winbigler at winbigsn@udmercy.edu or (313)-596-9841 or Ms. Mary Mitchell at Mary.Mitchell@uwindsor.ca or (519) 253-3000 ext. 4230.

The completed application and acceptable financial documentation showing sufficient funds must be received to process your application for I-20. The deadline for receipt all documentation is **July 20, 2017**.